

April 8, 2014

SIA Sustainability Assignment for Inclusion in 2014-15 Contracts

**KENTUCKY
Adult Education**



Your future starts here!

The following e-mail was sent to all program directors.

KYAE has identified Standards-Based Instruction (SBI) as a top priority for all 120 adult education programs. Since 2011, the KYAE Standards PD has utilized the *Standards-in-Action (SIA) Innovations* from the Department of Education's Office of Career, Technical, and Adult Education (OCTAE) to equip instructors with the necessary processes for implementing SBI. With the completion of the introduction phase of the four SIA innovations, we move into the sustainability phase of standards-based instruction.

As introduced at the March 28th Debriefing and Sustainability Meeting in Lexington, each program will develop and submit to KYAE for approval a strategic plan for fully implementing standards-based instruction by the end of FY2014-15. All plans must be submitted to KYAE by **May 15, 2014**. The KYAE Elements for Standards-Based Instruction (Attachment C) will serve as the criteria on which the plans will be appraised. Once approved, the plan will be *incorporated by reference* into each program's contract. As regional associates make 2014-15 program visits, they will monitor a program's progress in implementing their plan. Likewise, implementation plans will be included in the audit process.

Resources linked below in this announcement will direct and assist your development of a full implementation plan. Find attached:

- A. [2014-15 Standards-Based Instruction Planning Template](#) (27K DOCX)
- B. [Directions for Completing the 2014-15 SBI Planning Template](#) (17K DOCX)
- C. [KYAE Elements of SBI](#) (16K DOCX)
- D. [Questions to Guide Planning for Full Implementation of SBI](#) (16K DOCX)
- E. [Crosswalk between the Effective Teaching and Learning Practices and the SIA Innovations](#) (127K DOCX)

We often hear how much you value the opportunity to network and share ideas with each other. The ability to do so as you develop your implementation plans could be of great assistance. Therefore, we have set up a discussion group in Edmodo.com for KYAE program directors to pose questions and share implementation ideas with other program directors. Information about this opportunity will soon be sent to all directors.

Strategic planning is never easy but ultimately, when done well, produces desired outcomes. Our programs vary greatly in size, staffing, fiscal agents, location, and program design. However, all KYAE programs are unified in their desire to meet the needs of their students, and fully implemented standards-based instruction will help students reach their educational goals.

For more information, please contact Gayle Box at gayle.box@ky.gov or (502) 573-5114, ext. 353.